

# MASTER OF SOCIAL WORK

The mission of the Master of Social Work Program is to provide a flexible, accessible, personalized, and innovative advanced generalist curriculum that supports students who value ethics and service to others and who wish to engage in social work practice as competent professionals.

**Goal 1:** Prepare students for competent and ethical advanced social work practice with individuals, families, groups, organizations, and communities.

**Goal 2:** Prepare students to be innovative leaders of change who advocate and promote social, economic, and environmental justice.

**Goal 3:** Prepare students to effectively use technology to promote practice advancement of the social work profession.

## Program Description

The advanced generalist MSW curriculum provides students a conceptual lens to identify and understand multidimensional problem solving and use evidence-based assessment and intervention models that reflect best practices in current social work practice. This multidimensional perspective prepares practitioners to navigate ambiguity when confronting complex problems. University of Massachusetts Global's MSW graduates are also knowledgeable about how global issues, such as human trafficking, wars, and natural disaster, influence individuals, families, and communities whether their clients are refugees fleeing war-torn nations or communities, agencies or governments recovering from unpredictable events such as economic crises, epidemics or outbreaks, hurricanes, earthquakes, tsunamis, or nuclear plant failures.

Because advanced generalist practitioners often hold leadership positions within agencies, organizations, and government programs, University of Massachusetts Global's advanced generalist MSW program prepares students to critically evaluate information, weigh competing demands of stakeholders, and consider how technological, staffing, and resource issues impact program design, social service delivery, and evaluation design. The program nurtures MSW students to develop and strengthen self-reflective leadership skills so they can identify and meet the competing demands affecting social service design and delivery in vulnerable communities.

Graduates of the MSW program are prepared for employment across a broad spectrum of settings, including child protective services agencies, mental health and substance abuse treatment programs, school-based settings, long-term care facilities, home-based programs, hospitals and other health care settings, human rights and advocacy organizations, criminal justice and legal service organizations, and local, state, and federal agencies. Other employment options for graduates could include work for government agencies such as the Veteran's Administration, criminal justice programs, or non-profit organizations.

## Program Choices

University of Massachusetts Global has two ways to obtain an MSW: the Standard Advanced Generalist MSW option and the Advanced Generalist, Advanced Standing option. Both program options prepare students for advanced generalist social work practice.

### Standard Advanced Generalist Option (SAG)

The SAG option consists of a 69-credit hour degree plan which includes required foundational curriculum, advanced core curriculum and specialized electives. The first part of the curriculum provides an orientation to the profession and important foundational social work

practice skills. The second part of the curriculum provides students with advanced generalist social work skills and knowledge and includes specialized electives that allow students to choose a focus area of study. Students admitted to the SAG option must complete a total of 1000 hours of field placement practicum.

### Advanced Generalist, Advanced Standing Option (AG/AS)

The AG/AS option consists of a 39-credit hour degree plan which includes required advanced core curriculum and specialized electives. The Advanced Standing curriculum provides students with advanced generalist social work skills and knowledge and includes specialized electives that allow students to choose a focus area of study. Students admitted to the AG/AS option must complete a total of 600 hours of field placement practicum.

Applicants who have earned a BSW/BASW/BSSW from a CSWE-accredited program within the past five years may be considered for acceptance into the Advanced Standing Program. The BSW/BASW/BSSW degree must have been conferred five years or fewer from the date of admission into the MSW program. If over five years have elapsed since graduation from a CSWE-accredited BSW/BASW/BSSW program, the applicant will need to apply to the standard program (SAG), unless the applicant has social work practice experience. In such cases, the applicant may submit a petition letter with documentation of their social work practice experience to the MSW Program Director via email at [msw@umassglobal.edu](mailto:msw@umassglobal.edu), for evaluation to determine whether the applicant is eligible for admission to the Advanced Standing program (AG/AS). Such evaluations will be made on a case-by-case basis.

### States Where the MSW Program is Not Available

The MSW Program is available in most states. However, for state-specific regulatory reasons, the MSW program is not authorized in certain states and cannot provide field placements or MSW degrees in those states. When a student plans to move from the state in which they began their program to a different state, it is essential that the student consult in advance with their Advisor and Program Director. If the student relocates to a state in which the program is not authorized, the student will be unable to complete the program.

### Field Placement Practicum

Field education is the signature pedagogy for social work education. MSW students complete their field placement practicums at social service agencies within their geographic area. Field placement practicums allow student practitioners the opportunity to build, apply, and integrate classroom training and evidence-based interventions within a practice setting. As University of Massachusetts Global MSW students gain direct practice experience working with diverse populations, they also help to strengthen opportunities, resources, and capacity for local agencies that provide direct services for vulnerable families and communities.

### Accreditation

University of Massachusetts Global is accredited by the Western Association of Schools and Colleges Senior College and University Commission. In California, the Master of Social Work Program at University of Massachusetts Global meets and exceeds the curriculum requirements set forth in the California Business and Professional Code section 4996.2 and has notified the Board of Behavioral Science (the licensing board for social workers in California) of its curriculum as required by law. In Washington State, University of Massachusetts Global's Master of Social Work Program meets and exceeds the

curriculum requirements established by state licensing law under the Revised Code of Washington (RCW 18-225).

The MSW program earned initial accreditation from the Council on Social Work Education (CSWE) in March 2021. The program can be found on the CSWE website: <https://www.cswe.org/accreditation/about/directory/> (<https://www.cswe.org/accreditation/about/directory/>)

### Educational Competencies (Program Learning Outcomes)

University of Massachusetts Global's MSW Program provides a curriculum that is grounded by the nine Social Work Competencies presented in the Council on Social Work Education 2022 Educational Policy and Accreditation Standards. Program benchmarks are based on assessment of the following competencies at the generalist and specialization years:

- **Competency 1:** Demonstrate Ethical and Professional Behavior.
- **Competency 2:** Advance Human Rights and Social, Racial, Economic, and Environmental Justice.
- **Competency 3:** Engage Anti-Racism, Diversity, Equity and Inclusion (ADEI) in Practice.
- **Competency 4:** Engage in Practice-informed Research and Research-informed Practice.
- **Competency 5:** Engage in Policy Practice.
- **Competency 6:** Engage with Individuals, Families, Groups, Organizations, and Communities.
- **Competency 7:** Assess Individuals, Families, Groups, Organizations, and Communities.
- **Competency 8:** Intervene with Individuals, Families, Groups, Organizations, and Communities.
- **Competency 9:** Evaluate Practice with Individuals, Families, Groups, Organizations, and Communities.

### Admission to the MSW Program

Admission to the MSW program is based on evaluation of all application materials and information provided by the applicant. For all applicants, the admissions committee members will decide if the applicant will be accepted into the program or denied admission. If denied admission, the applicant may submit a written appeal to the MSW Program Director via email at [msw@umassglobal.edu](mailto:msw@umassglobal.edu), within 30 calendar days from the date of the admission decision. Appeals will not be accepted after the 30-day window. After submitting an appeal, the applicant will receive a letter indicating the final decision to accept or uphold the admission committee's decision. An applicant who is denied admission to the MSW program must wait four months before becoming eligible to reapply for admission to the program.

The MSW program admissions committee members will consider only fully complete application packets. Decisions are based upon the quality of all application materials and information provided by the applicant. Submission of all required application materials does not guarantee admission into the MSW program. The MSW program admissions committee may request an interview with the applicant and/or the submission of additional recommendation forms. **Students admitted to the MSW program will be admitted under the catalog year based upon their program start date and not their program admission date.**

All applicants should note that licensing and field placement agencies may have regulations denying field placement and/or future licensure to anyone who has been convicted of a felony, especially convictions involving a record for child abuse or neglect, elder abuse or neglect, or domestic violence. Please contact the licensing board in the state in which you plan to seek licensure, for clarification on how a prior conviction may affect your career goals and licensing. This clarification should be done before the application for admission to this program is submitted.

### Admission Requirements

The prospective MSW student must demonstrate his or her readiness to succeed in graduate-level academic coursework by satisfactorily fulfilling one of the following admission options. All graduate admissions options listed below require an earned baccalaureate degree from a regionally accredited institution. Specific program admission requirements must also be met.

#### Admission by GPA

A 3.0 grade point average (GPA) calculated over the most recent 30 graded semester (45 quarter) credits completed in either a baccalaureate or post-baccalaureate program, including credits earned toward a credential. All credits used for GPA calculation must be from a regionally accredited institution. For graduates of regionally accredited institutions that do not conduct a GPA calculation, an official letter from the University determining grade equivalency will be accepted.

#### Admission by Prior Graduate Degree

An earned master's degree or higher from a regionally accredited institution.

#### Admission by Portfolio

Submission of a portfolio of evidence that shows adequate preparation for graduate studies. The portfolio will contain writing samples that show graduate level communications and analytical skills; a detailed resume showing professional development and achievements; awards; professional recognition; three (3) letters of reference from persons who can attest to the applicant's ability to do graduate level work; and a letter of explanation detailing the reasons the student believes they are a good candidate for graduate study in the discipline requested. If the portfolio meets substantive approval of the committee, the applicant may be invited for an interview. The decision of the School Graduate Admissions Committee will be final.

Please note: If the applicant is applying with the portfolio option and has a bachelor's degree in social work and is accepted into the program, the applicant will be accepted as a Standard Advanced Generalist (SAG) student unless the applicant has worked consistently in the social work field since graduation with their bachelor's degree. If the applicant has not worked consistently in the social work field since graduation with their bachelor's degree, but feel they are eligible for advanced standing, the applicant may submit a petition letter with documentation (resume, letter from current supervisor, training/workshop certificates, etc.) of their social work practice experience to the MSW Program Director via email at [msw@umassglobal.edu](mailto:msw@umassglobal.edu), for evaluation to determine whether the applicant is eligible for admission to the Advanced Standing program (AG/AS). Such evaluations will be made on a case-by-case basis.

In addition to the University requirements above, all MSW candidates must submit the following:

1. A personal narrative, written in APA format and limited to three typed pages in length. The narrative should include the following components:

- Two relevant life experiences that influenced the choice of social work as an academic and career goal. Examples of these life experiences should be provided with a discussion of how the experiences influenced the applicant personally and professionally.
- Relevant professional, internship, volunteer, and /or research experience.
- A discussion of social justice that includes personal experiences with anti-racism, equity and inclusion and a strategy to uphold this value as a social work student. (see: <https://www.socialworkers.org/About/Ethics/Code-of-Ethics/Code-of-Ethics-English> (<https://www.socialworkers.org/About/Ethics/Code-of-Ethics/Code-of-Ethics-English/>))

## 2. Completion of the following:

- Signed professional and ethical responsibility statement
- Acknowledgement of the program professional dispositions.
- Acknowledgment of the technology standards for the social work profession.
- Acknowledgment that the program orientation video was viewed.

**Please note: Students cannot register or enroll in MSW courses without first being admitted to the program.**

### Advanced Standing

The program only awards advanced standing to graduates holding degrees from baccalaureate social work programs accredited by CSWE, recognized through its International Social Work Degree Recognition and Evaluation Services, or covered under a memorandum of understanding with international social work accreditors. This and all future references to degrees from social work programs accredited by CSWE, include degrees from CSWE-accredited programs or recognized through CSWE's International Social Work Degree Recognition and Evaluation Services, or covered under a memorandum of understanding with international social work accreditors.

The admissions committee will make the determination if a student is qualified for AG/AS (Advanced Standing). If the date of BSW/BASW/BSSW degree conferral qualifies an MSW applicant for AG/AS under the eligibility standards listed earlier in the MSW program description, the admissions committee will put the applicant in the AG/AS category.

### Credit for Life Experience

Transfer credit is not granted for any type of previous work experience or life experience.

### Transfer of Coursework

A maximum of 15 semester graduate credits may be accepted in transfer toward the SAG option. A maximum of 12 semester graduate credits may be accepted in transfer toward the AS/AG option. If the applicant has taken undergraduate or graduate social work courses from a CSWE accredited social work program, those courses may be eligible for transfer into the MSW Program. Non-social work courses will be evaluated to determine if they meet CSWE curriculum standards and are eligible for transfer. The Student Services Division will review all credit transfers based on guidelines provided by the program faculty and the dean/associate dean. Any questions, ambiguities, or special requests will be brought to the program director by the registrar's staff and a final decision on the transfer will be made.

Please note: prior field seminar courses and field practicum placement hours are not transferable into the program.

### Pupil Personnel Services Credential in School Social Work (PPS-SSW)

This program is pending California Commission on Teacher Credentialing (CTC) approval. **Update:** Received Initial Accreditation from the California Commission on Teacher Credentialing (CTC) on October 26, 2023.

UMass Global, School of Arts and Sciences, offers the **Pupil Personnel Services Credential in School Social Work (PPS-SSW)**, which is issued by the State of California Commission on Teacher Credentialing (CTC) (<https://www.ctc.ca.gov/>). In addition to successfully completing all requirements for the MSW degree, students seeking the PPS-SSW must take the following elective courses as part of their program of study:

SOWK 631	Social Work Practice with Adolescents	3
SOWK 660	Social Work Policy in School Settings	3
SOWK 661	Social Work Practice in School Settings	3
<b>** MSW AG/AS students must also complete:</b>		
SOWK 655	Substance Abuse	3
SOWK 657	Mental Health and Mental Illness	3

All PPS-SSW candidates must also complete at least 1000 hours of field practicum with school-age children, including at least 450 hours in the public schools and 150 hours toward CWA (Child Welfare Attendance) authorization. Additionally, they must meet other credential prerequisites and administrative requirements mandated by the Commission on Teacher Credentialing (CTC). For information, please email: [schoolsw@umassglobal.edu](mailto:schoolsw@umassglobal.edu).

## Ethical and Professional Standards

**Students are expected to meet all program standards and abide by the ethical standards of the profession and the University of Massachusetts Global Student Code of Conduct.** Since the MSW program involves preparing people to work in the helping profession, the program faculty assumes the responsibility for reasonably assuring that individuals who complete the program are not only academically competent but are aware of and are capable of functioning within the established ethical and professional standards of the profession. A student in the MSW program must adhere to the NASW Code of Ethics and should understand that he/she is being trained in a program which is not only academic, but also professional in nature.

**The university has both the right and obligation to evaluate continually, and, if necessary, to suspend or terminate the student's participation in the practicum and/or master's program at any point for ethical violations and/or personal unsuitability for the profession.** This philosophy is consistent with that of other professional graduate programs which are engaged in explicitly or implicitly certifying that their graduates are competent to engage in the practice of professional social work.

It is understood, therefore, that students will be required to follow the NASW Code of Ethics to continue in the program. Faculty will assess each student's status in meeting these standards on a continuing basis, and students experiencing difficulties will be advised as to appropriate means of remediating such difficulties by the faculty or Dean's Office. Compendia of the prevailing ethical standards are available from the National Association of Social Workers. A full listing of NASW code of ethics can be found here: <https://www.socialworkers.org/About/Ethics/Code-of-Ethics/Code-of-Ethics-English> (<https://www.socialworkers.org/About/Ethics/Code-of-Ethics/Code-of-Ethics-English/>). In addition, the Social Work department has adopted a set of professional dispositions that represent expected conduct standards for social work students,

consistent with the NASW Code of Ethics. The dispositions are examples of the kind of conduct expected of students in the Social Work programs but are not intended to be exhaustive. The professional dispositions can be found on the MyUMassGlobal website.

Faculty will assess each student's status in meeting the NASW ethical standards and the professional dispositions on a continuing basis, and students experiencing difficulties will be advised as to appropriate means of remediating such difficulties by the faculty or Dean's Office.

## Professional Conduct

The professional conduct policy applies both to current students and graduated students. University of Massachusetts Global is committed to providing an accessible educational experience for all learners. If a student requires accommodations for a disability to fully participate in the professional conduct process below, please contact the MSW program director at [maw@umassglobal.edu](mailto:maw@umassglobal.edu) or the Office of Accessible Education (OAE) at [oea@umassglobal.edu](mailto:oea@umassglobal.edu) or at (949) 341-9976 to request disability accommodations. Advance notice is necessary to arrange for some accessibility needs.

For **current MSW students**, the professional conduct procedures are as follows:

1. **Step One Meeting:** When a program faculty member observes or becomes aware of behavior that brings into question a student's ability to maintain the NASW Code of Ethics, the faculty member shall meet with the student to discuss the behavior and to advise as to appropriate means of remediating such behavioral concerns. A second faculty member may also attend. A staff member will attend the meeting silently for the purpose of documenting the meeting's proceedings. The meeting shall be held in Zoom or on a similar virtual conference platform. Subject to written approval from the student, the meeting shall be recorded with the URL for the recording provided to the student, the presiding faculty, and the program director. Students are expected to be in a quiet and private area during professional conduct meetings with faculty. Students must have their webcam working and turned on for the duration of the meeting.

With advance written approval from the program director/designee, the student may choose to have a silent observer attend the meeting. This does not include attorneys. The presence of attorneys at the meeting is not permitted as the meeting is not meant to function as a court of law. The silent observer may not participate directly in the meeting. Failure to comply with these rules may result in the removal of the silent observer or the termination of the meeting. One five-minute recess may be requested during the meeting if the student wishes to consult with the silent observer.

During the meeting, the faculty member(s) will identify the behaviors of concern, discuss the behavioral concerns with the student, solicit the student's response to the behavioral concerns in question, and advise the student as to appropriate means of remediating the behavioral concerns. The staff member will document the meeting's proceedings. After the meeting, the program director will provide a written summary of the meeting to the student, including the identified behaviors of concern, the advisement provided by faculty, the student's response during the meeting, and any additional advisement for remediating the behavioral concerns warranted by the meeting's proceedings.

The faculty member may, at their discretion, proceed to conduct a Step One Meeting in the absence of a student who fails to appear despite having been provided advance notice of the meeting. The student will be

considered to have waived their opportunity to participate in the meeting. After the meeting, the program director will provide a written summary of the meeting to the student, including the identified behaviors of concern, the advisement provided by faculty, and the student's failure to attend the meeting.

The following conditions automatically require a Step One meeting if the student has not yet had a Step One meeting, or a Step Two meeting if the student has previously had a Step One meeting but not a Step Two meeting:

- Termination of a student's practicum placement by placement site personnel.
- Failure of the student to secure a practicum placement after interviewing at three sites and applying for an interview at three other sites.

2. **Step Two Meeting:** At any time after the Step One Meeting, if the program director and field director deem that a student's ability to maintain the NASW Code of Ethics remains in question and behavioral concerns remain unresolved, a second meeting shall be convened. This second meeting shall be attended by the program director or designee, field director or designee, and student. If the faculty member who met with the student in step 1 was the program director or field director, the Dean will appoint a different faculty member to substitute for the program director or field director in steps 2 and 3 of this process. A staff member will also attend the meeting silently for the purpose of documenting the meeting's proceedings. The meeting shall be held in Zoom or on a similar virtual conference platform. Subject to written approval from the student, the meeting shall be recorded with the URL for the recording provided to the student, program director/designee, and field director/designee. Students are expected to be in a quiet and private area during professional conduct meetings with faculty. Students must have their webcam working and turned on for the duration of the meeting.

With advance written approval from the program director/designee, the student may choose to have a silent observer attend the meeting. This does not include attorneys. The presence of attorneys at the meeting is not permitted as the meeting is not meant to function as a court of law. The silent observer may not participate directly in the meeting. Failure to comply with these rules may result in the removal of the silent observer or the termination of the meeting. One five-minute recess may be requested during the meeting if the student wishes to consult with the silent observer.

During the meeting, the program director/designee and field director/designee will identify the behaviors of concern, discuss the behavioral concerns with the student, solicit the student's response to the behavioral concerns in question, and advise the student as to appropriate means of remediating the behavioral concerns. The staff member will document the meeting's proceedings. After the meeting, the program director/designee will provide a written summary of the meeting to the student, including the identified behaviors of concern, the advisement provided by the program director/designee and field director/designee, the student's response, and any additional advisement for remediating the behavioral concerns warranted by the meeting's proceedings.

The program director/designee and field director/designee may, at their discretion, proceed to conduct a Step Two Meeting in the absence of a student who fails to appear despite having been provided advance notice of the meeting. The student will be considered to have waived their opportunity to participate in the meeting. After the meeting, the program director/designee will provide a written summary of the meeting to the

student, including the identified behaviors of concern, the advisement provided by the program director/designee and field director/designee, and the student's failure to attend the meeting.

**3. Step Three:** At any time after the Step Two Meeting, if the program director and field director deem that the student's ability to maintain appropriate professional, ethical, and/or personal standards remains in question and the behavioral concerns remain unresolved, they may recommend to the Dean that the student be suspended or dismissed from the program. The Dean may suspend or dismiss the student from the program, with written notice provided to the student. The suspension or dismissal takes effect upon the Dean's issuance of the official letter of suspension or dismissal. A student dismissed from the program under the professional conduct policy is not eligible for readmission to the program.

A notice of suspension will specify (a) the earliest date at which the Dean will consider lifting the suspension; (b) the steps that the student must take for the Dean to consider lifting the suspension; and (c) the deadline by which the student must complete those steps and request that the suspension be lifted. If, by that deadline, the student has not submitted a request that in the Dean's assessment is sufficient to warrant lifting the suspension, the suspension will convert to dismissal from the program, with written notice provided to the student. That dismissal takes effect upon the Dean's issuance of the official letter of dismissal.

**4. Step Four:** A student who is dismissed or suspended from the program may, within 30 calendar days of receipt of the dismissal or suspension notification, petition the Dean's ruling to a professional review committee. The petition process is documentation-based and does not include a synchronous hearing. To file a petition, the student must submit to the Dean a written petition with supporting documentation appended. The Dean will forward the written petition and supporting documentation to the professional review committee. After review, the professional review committee will issue a final ruling within 30 calendar days of Dean's receipt of the student's petition. The committee's ruling is not subject to appeal.

For **graduated students**, for whom information is discovered after the time of their degree completion regarding alleged ethical or professional violations that occurred during the time they were enrolled in the MSW program, the professional conduct procedures are as follows:

1. When the program director and field director learn that a graduated student may have committed ethical or professional violations during the time they were enrolled in the program, they may investigate the allegations.

2. After reviewing their findings, the program director and field director may choose to convene a Professional Conduct Meeting. This meeting shall be attended by the Program Director/designee, Field Director/designee, and graduated student. A staff member will also attend the meeting silently for the purpose of documenting the meeting's proceedings. The meeting shall be held in Zoom or on a similar virtual conference platform.

Subject to written approval from the student, all participants, the meeting shall be recorded and with the URL for the recording provided to the student, program director/designee, and field director/designee. Students are expected to be in a quiet and private area during professional conduct meetings with faculty. Students must have their webcam working and turned on for the duration of the meeting.

With advance written approval from the program director/designee, the graduated student may choose to have a silent observer attend the meeting. This does not include attorneys. The presence of attorneys at the meeting is not permitted as the meeting is not meant to function as a court of law. The silent observer may not participate directly in the meeting. Failure to comply with these rules may result in the removal of the silent observer or the termination of the meeting. One five-minute recess may be requested during the meeting if the student wishes to consult with the silent observer.

During the meeting, the program director and field director will identify the behaviors of concern, discuss the behavioral concerns with the graduated student, and solicit the student's response to the behavioral concerns in question. The staff member will document the meeting's proceedings. After the meeting, the program director will provide a written summary of the meeting to the graduated student, including the identified behaviors of concern and the graduated student's response.

The program director and field director may, at their discretion, proceed to conduct a Professional Conduct Meeting in the absence of a graduated student who fails to appear despite having been provided advance notice of the meeting. After the meeting, the program director/designee will provide a written summary of the meeting to the graduated student, including the identified behaviors of concern and the graduated student's failure to attend the meeting.

3. Based on their investigation and on the proceedings of the Professional Conduct Meeting, if the program director and field director deem that the graduated student committed egregious violation(s) of ethical or professional conduct during the time that they were enrolled in the program, and that such violation(s) would have merited a recommendation to the Dean of suspension or dismissal from the program if the violation(s) had been discovered when the graduated student was enrolled in the program, the program director and field director/designee may recommend to the Dean that the graduated student's degree be revoked. The Dean may issue the graduated student a letter of intent to revoke the graduated student's degree.

4. A graduated student receiving a Dean's letter of intent to revoke the student's degree may submit a written appeal to the Dean with supporting documentation, within 30 calendar days of transmission of the Dean's letter of intent. This appeal process is documentation-based and does not include a synchronous hearing. After review of the student's written appeal and supporting documentation, the Dean may or may not decide to revoke the graduated student's degree, with written notice of either outcome provided to the student.

5. A graduated student whose degree is revoked may, within 30 calendar days of transmission of the notification of degree revocation, petition the Dean's ruling to a professional review committee. The petition process is documentation-based and does not include a synchronous hearing. To file a petition, the graduated student must submit to the Dean a written petition with supporting documentation appended. The Dean will forward the written petition and supporting documentation to the professional review committee. After review, the professional review committee will issue a final ruling within 30 calendar days of Dean's receipt of the graduated student's petition. The committee's ruling is not subject to appeal.

6. If a graduated student's degree is revoked, and if the student had been a California resident at the time of degree conferral, the program's Board of Behavioral Science (BBS) liaison will inform the BBS that the student no longer holds a degree from University of Massachusetts Global. If the

graduated student resided in Washington at the time of degree conferral, the program's Washington State Department of Health (WDH) liaison will inform the WDH that the student no longer holds a degree from University of Massachusetts Global. In addition, and only if known, the University representative will also inform the state governing body where the student is currently in clinical authorized practice.

### Field Education

Prior to becoming eligible to begin foundational field education (the 500-level practicum courses), SAG students must successfully complete the required prerequisite classes (SOWK 502 Social Work Practice with Individuals and Families & SOWK 503 Social Work Practice with Groups, Communities, and Organizations) with a letter grade of "B" (3.0 GPA) or higher in each; successfully complete the field readiness interview; successfully complete a field site interview; and be approved to begin field (the 500-level practicum courses) by the Director of Field Education or MSW Assistant Field Director. Standard students must successfully complete all foundation courses and 500-level practicum courses before beginning advanced field (the 600-level advanced practicum courses).

SAG students must take SOWK 502 and SOWK 503 before starting field practicum. Students must complete SOWK 502 and SOWK 503 with a letter grade of B or higher before taking the first field practicum seminar and being placed in a field practicum.

SOWK 511 and SOWK 512 (Human Behavior and the Social Environment I and II) can be taken anytime but students would benefit from having these courses completed before starting field practicum.

- SOWK 593 Social Work Practicum Seminar I students take SOWK 504 Diversity and Social Justice before or concurrently with this course.
- SOWK 594 Social Work Practicum Seminar II students must pass **SOWK 593**. Students take SOWK 509 Social Welfare Policy before or concurrently with this course.
- SOWK 595 Social Work Practicum Seminar III students must pass **SOWK 594**. Students should take SOWK 507 Social Work Research before or concurrently with this course.

Prior to becoming eligible to begin advanced field education (the 600-level advanced practicum courses), AG/AS students must successfully complete the advanced field education application form and the advanced field education orientation, successfully complete a field site interview, and be approved to begin advanced field (the 600-level advanced practicum courses) by the Director of Field Education or MSW Assistant Field Director.

All required documents including the agency agreement must be completed and students must be enrolled in a practicum course or advanced practicum course prior to starting any trainee hours at the approved site. Detailed field policies, procedures, and requirements appear in the MSW Field Practicum Manual. Questions should be directed to the Director of Field Education or the MSW Assistant Field Director.

The practicum courses are graded on a pass/no pass basis. Courses in the 500-level practicum course sequence are to be taken consecutively. Courses in the 600-level advanced practicum course sequence are also to be taken consecutively. Below are the courses that should be taken before or concurrently with each field practicum seminar course. SOWK 602 Social Work Law and Ethics and SOWK 603 Social Work and Human Sexuality, can be taken anytime but students would benefit from having these courses completed before starting field practicum.

- SOWK 693 Advanced Social Work Practicum Seminar I students should take SOWK 622 Advanced Generalist Practice I before or concurrently with this course.
- SOWK 694 Advanced Social Work Practicum Seminar II students must pass **SOWK 693**. Students should take SOWK 623 Advanced Generalist Practice II before or concurrently with this course.
- SOWK 695 Advanced Social Work Practicum Seminar III students must pass **SOWK 694**. Students should take SOWK 601 Family Violence before or concurrently with this course.
- SOWK 696 Advanced Social Work Practicum Seminar IV students must pass **SOWK 695**. Students must take SOWK 625 Practice Evaluation before or concurrently with this course.

\*If a student does not complete the required 400 practicum hours during the SOWK 593, 594, 595 course series, or the 600 required practicum hours during the SOWK 693-696 course series, they will be enrolled in a required SOWK 597 or SOWK 697 Practicum Continuation course (0 credits) and required to pay a Graduate Practicum Continuation Fee until the student completes the total required hours. Students will accumulate hours toward their practicum requirements only when enrolled in SOWK 593, 594, 595, or 597 or SOWK 693, 694, 695 696 or 697.

### Grade Point Average Requirements

Students must maintain a 3.0 grade point average throughout their course of study in the MSW program. A student must receive a letter grade of "C" or better in a course for successful completion. Social Work practice courses (SOWK 502, 503, 622, and 623) require at least a "B" or higher. If a student falls below a 3.0 in a practice course or a 3.0 overall GPA, student remediation will occur via the university's probation process, found in the current university catalog.

## Specific Requirements for the Master of Social Work

Requirements for students obtaining the Standard Advanced Generalist MSW (SAG Students) include the Foundation Core Courses (30 credits), Advanced Generalist Core Courses (30 credits), and Elective Courses (9 credits), for a total of 69 credits.

Requirements for students obtaining the Advanced Standing MSW (AG/AS Students) include the Advanced Generalist Core Courses (30 credits) and Elective Courses (9 credits), for a total of 39 credits.

### Foundation Core Courses (only required for SAG students)

SOWK 502	Social Work Practice with Individuals and Families	3
SOWK 503	Social Work Practice with Groups, Communities, and Organizations	3
SOWK 504	Diversity and Social Justice	3
SOWK 507	Social Work Research	3
SOWK 509	Social Welfare Policy	3
SOWK 511	Human Behavior and the Social Environment I	3
SOWK 512	Human Behavior and the Social Environment II	3
SOWK 593	Social Work Practicum Seminar I *	3
SOWK 594	Social Work Practicum Seminar II *	3
SOWK 595	Social Work Practicum Seminar III *	3

**Total Credits**

**30**

**Advanced Generalist Core Courses**

SOWK 601	Family Violence	3
SOWK 602	Social Work Law and Ethics	3
SOWK 603	Social Work and Human Sexuality	3
SOWK 622	Advanced Generalist Practice I	3
SOWK 623	Advanced Generalist Practice II	3
SOWK 625	Practice Evaluation	3
SOWK 693	Advanced Social Work Practicum Seminar I *	3
SOWK 694	Advanced Social Work Practicum Seminar II *	3
SOWK 695	Advanced Social Work Practicum Seminar III *	3
SOWK 696	Advanced Social Work Practicum Seminar IV *	3
<b>Total Credits</b>		<b>30</b>

**Electives (9 credits)**

Choose 9 credits from the following:

SOWK 630	Child Welfare	3
SOWK 631	Social Work Practice with Adolescents	3
SOWK 632	Prevention and Intervention in Child Abuse and Neglect	3
SOWK 650	Crisis Intervention and Trauma Response	3
SOWK 651	Social Work Response to Disasters	3
SOWK 652	Military/Veteran (SMVF) Social Work	3
SOWK 653	Social Work Practice with SMVF Populations	3
SOWK 654	Death, Loss and Grief	3
SOWK 655	Substance Abuse	3
SOWK 656	Sexual Abuse	3
SOWK 657	Mental Health and Mental Illness	3
SOWK 658	Healthcare Social Work I: Integrated Health Care Policy and Services	3
SOWK 659	Healthcare Social Work II: Social Work Practice in Integrated Health	3
SOWK 660	Social Work Policy in School Settings	3
SOWK 661	Social Work Practice in School Settings	3
SOWK 662	Child and Family Policy	3
SOWK 663	Social Work Management and Leadership	3